

Choosing an appropriate location for a company's registered office arises under the Companies Act 2014. It is the duty of each director and secretary of a company to ensure the requirements for a Company's registered office are complied with.

The location of a company's registered office is disclosed publically on the Companies Registration Office website.

A Company's registered office address must be an actual physical location within the State. A post office box number is not sufficient.

Company statutory registers must be kept at a Company's registered office and members of the public can inspect registers at that location. Documents may be delivered by hand to the registered office.

A Company's registered office address is the address to which all legal notices, including correspondence from the Companies Registration Office and at times the Revenue Commissioners, may be sent.

Any document will be validly served on a company by leaving it at, or sending it by post to the Company's registered office.

Crowleys DFK corporate compliance team have been providing a professional registered office facility for a number of years through offices located in Cork and Dublin.

For further information on our registered office service, please get in touch.

## Contact Us



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